

Curamericas Global
International Internship – Summer Practicum
Position Description

Reports to: Project Coordinator or Project Director

Application Deadline: Ongoing

Compensation: Unpaid

Length of Engagement: Summer 2019 – minimum of 14 days, 40 hours per week (candidates who are able to commit to longer than 14 days will be given priority)

Location: Guatemala or Kenya

Curamericas Global, a nonprofit, international health organization, is seeking a highly motivated and enthusiastic graduate student to support the Project Coordinator of the Kisii Konya Oroiboro Project (KIKOP) as an International Intern in Kisii, Kenya. Chosen candidates will travel to Kisii, Kenya for a minimum of two weeks to conduct capacity-building activities, research, and aid in program implementation.

RESPONSIBILITIES:

- **Program Implementation**
 - Assess and develop program implementation tools to increase project efficiency.
 - Aid in the implementation of new projects, ensuring the development of all activity and reporting tools, and training of staff on utilization of the same.
 - Conduct needs assessment on project implementation.
 - Investigate potential funding opportunities in-country, develop and submit proposals for funding.
 - Support in all monitoring and evaluation efforts for programs in country.
- **Capacity Building**
 - Develop trainings related to technical interventions and general professional development for in-country staff.
 - Conduct trainings and training follow-up related to technical interventions and general professional development for in-country staff.
 - Other general capacity building needs such as: training of in-country staff on Microsoft Word and Excel, examining project implementation processes and identifying gaps (with action plans to fulfill), aid staff in various reasonable training requests.
- **Research**
 - Develop research proposals for formative and/or operational research projects.
 - Develop research tools including questionnaires to be utilized in household surveys and focus groups.
 - Supervise the implementation of household questionnaires and focus groups.
 - Collect data, enter data, conduct analysis, and report on findings.
- **Other Responsibilities**
 - Development and submission of monthly blog to be posted on Curamericas website.
 - Submission of work plan and time log.
 - Other tasks and duties as assigned by Project Coordinator for Kenya.

QUALIFICATIONS:

- Pursuing graduate degree (or completion of) in international development, public health or related field.
- Responsible, motivated and flexible person.

- Experience with field or extensive research preferred.
- Experience conducting trainings in a cross-cultural setting a plus.
- Experience with Microsoft Excel and Word.
- Language skills
 - Spanish required for Spanish, or participation in language course in-country prior to internship
 - Swahili helpful but not required for Kenya interns
- Strong writing skills preferred.
- Able to work in a team and independently.
- Experience in international setting; developing country-setting preferred.
- Enthusiastic attitude and willing to do whatever is needed to help the team.

APPLICATION INSTRUCTIONS: Please send an intern application, resume, and cover letter to Andrew Herrera, Executive Director, at andrew@curamericas.org, and cc Rob Callus, Program Fellow.